

CITY OF POUGHKEEPSIE ETHICS BOARD

BOARD/SUB-BOARD: **FULL BOARD MEETING**

DATE: **DECEMBER 15, 2022**

Members Present: Michael Harris - Chair
Marina Tarkos
Daniel Michael Hyatt

Others Present: None

Location: City Hall

I. *Call to Order.*

There being a quorum, Chairman Harris called the meeting to order at 5:10 p.m.

II. *Old Business.*

- a. Approval of previous minutes. The minutes from the September 26, 2022 meeting were reviewed. Member Hyatt moved to approve the minutes. Member Tarkos seconded. Approved unanimously.
- b. Complaints. It was noted that no complaints have been received.

III. *New Business.*

- a. Member Hyatt introduced the topic of simplifying the complaint process. Specifically calling out the need to get a complaint Notarized. Marina pointed out that Notaries are accessible at City Hall and most banks. Daniel put forward the following motion: "Consult with the City of Poughkeepsie Corporation Counsel and IT Department Head to simplify the complaint process." After a fulsome discussion, including filling out the complaint online, it was amended to: "Consult with the City of Poughkeepsie Corporation Counsel and IT Department Head to simplify the complaint process up to removing the Notary requirement." It passed unanimously with Chairman Harris tasked with contacting the City of Poughkeepsie Corporation Counsel for an opinion on the motion.

IV. *Adjournment.* A motion was made by Mr. Hyatt to adjourn the meeting at 5:39 p.m. Ms. Tarkos seconded. Passed unanimously.

Respectfully submitted,

Mike Harris, Chair