



**City of Poughkeepsie
Historic District and Landmarks Preservation Commission
Meeting Agenda**

Common Council Chambers
Thursday, December 11, 2025
6:00 PM

I. ROLL CALL

II. APPROVAL OF MEETING MINUTES

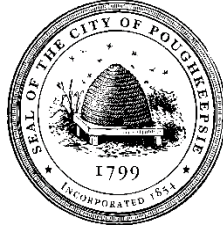
1. Approval of November 13, 2025 Meeting Minutes

III. COMMISSION BUSINESS

1. Topics for Discussion:
 - Approve Public Hearing Poster
 - Proposed & Revised Forms
 - Ordinance Update

IV. ADJOURNMENT

1. Meeting adjourned to January 8, 2026



**City of Poughkeepsie
Historic District and Landmarks Preservation Commission
Meeting Agenda**

Common Council Chambers
Thursday, November 13, 2025
6:00 PM

I. ROLL CALL

Present:

Chair McQueen, Vice Chair Hooper, Member Li, Member LaRocca, Member Neiswender

Excused:

Member Bartlestone, Member Parise

Staff:

Jusith Knauss, Deputy Zoning Administrator
Lori Garcia, Board Administrative Assistant

II. APPROVAL OF MEETING MINUTES

1. Approval of October 9, 2025 meeting minutes

A motion to Approve was made by Member LaRocca and seconded by Member Li.

Minutes of November 13, 2025 - VOICE VOTE	
Yes/Aye:	Chair McQueen, Vice Chair Hooper, Member Li, Member LaRocca, Member Neiswender
No/Nay:	None
Abstain:	None
Absent:	Member Bartlestone, Member Parise
Result:	Passed

III. APPLICATIONS FOR CERTIFICATE OF APPROPRIATENESS

1. 85 SOUTH HAMILTON STREET

Applicant: Gary Maier

Project: Railing

Presenting: Gary Maier

2. 10 SOUTH CLINTON STREET

Owner: Judith Green

Project: Porch Repairs

Presenting:

Judy Green

Approval granted only for

- Jack up the southwest corner of the porch to correct the slope and drainage problem.
- Replace damaged fascia and molding at southeast corner of porch with sturdy, pest and rot resistant wood that is not pressure treated.
- Re- mesh and tar flat roof over the porch.

Not for the paint.

A motion to Approved as stated above was made by Vice Chair Hooper and seconded by Member Li.

Minutes of November 13, 2025 - VOICE VOTE	
Yes/Aye:	Chair McQueen, Vice Chair Hooper, Member Li, Member LaRocca, Member Neiswender
No/Nay:	None
Abstain:	None
Absent:	Member Bartlestone, Member Parise
Result:	Passed

IV. COMMISSION BUSINESS

1. Approval of 2026 meeting dates

A motion to Approve was made by Member Li and seconded by Member Neiswender.

Minutes of November 13, 2025 - VOICE VOTE	
Yes/Aye:	Chair McQueen, Vice Chair Hooper, Member Li, Member LaRocca, Member Neiswender
No/Nay:	None
Abstain:	None
Absent:	Member Bartlestone, Member Parise
Result:	Passed

2. Ordinance Recommendations

V. ADJOURNMENT

1. Meeting adjourned to December 11, 2025

A motion to Adjourn was made by Member Neiswender and seconded by Vice Chair Hooper.

Minutes of November 13, 2025 - VOICE VOTE	
Yes/Aye:	Chair McQueen, Vice Chair Hooper, Member Li, Member LaRocca, Member Neiswender
No/Nay:	None
Abstain:	None
Absent:	Member Bartlestone, Member Parise
Result:	Passed

NOTICE

A PUBLIC HEARING FOR THE NOMINATION OF

ADDRESS

WILL BE HELD BY THE
HISTORIC DISTRICT & LANDMARK PRESERVATION COMMISSION

DATE AT 6:00PM

COMMON COUNCIL CHAMBERS

3RD FLOOR

62 CIVIC CENTER PLAZA

For further information see meeting materials on the
Agendas & Minutes page of the city website

www.cityofpoughkeepie.com

(materials posted the week prior to the meeting)

or call the Development Department at 845-451-4263.



**THE CITY OF POUGHKEEPSIE
HISTORIC DISTRICT & LANDMARK PRESERVATION COMMISSION
62 CIVIC CENTER PLAZA, 2ND FLOOR
POUGHKEEPSIE, NY 12601
DRAFT RESOLUTION OF APPROVAL**

At a regular meeting of the HDLPC held on December 11, 2025:

With regards to the requirement for a public notice poster:

WHEREAS, the HDLPC finds that it is in the public interest to provide notice of upcoming historic nomination applicants to area residents and other potentially affected parties who may not otherwise be notified of such applications;

WHEREAS, a public notice poster shall be required as part of the public notice process for every HDLPC historic nomination application;

WHEREAS, a poster shall be placed on the property announcing the hearing date, time and location with the following requirements:

- a) The public hearing notice poster shall be posted on the proposed site no less than five (5) days prior to the public hearing.
- b) One sign must be posted on each street frontage of the proposed site
- c) The posted sign must be a minimum of 20x30 inches in size
- d) The sign(s) must be protected from the elements, either by placement inside the front window or laminated
- e) Proof of the placement of the poster in the form of a picture must be submitted

NOW THEREFORE BE IT RESOLVED that the City of Poughkeepsie HDLPC hereby adopts the requirement for a public poster.

Motion: _____
Second: Tim McQueen, Chair
Carried:

Date