



## **PUBLIC HEARING MEETING AGENDA**

Tuesday, April 21, 2026  
6:00 PM  
Common Council Chambers

### **City of Poughkeepsie Common Council Public Hearing;**

**NOTICE IS HEREBY GIVEN** that pursuant to the Charter and Codes of the City of Poughkeepsie, one Common Council Public Hearing will be held on **Tuesday, April 21, 2026 at 6:00 pm** respectively, in the Common Council Chambers, 3<sup>rd</sup> Floor, City Hall, 62 Civic Center Plaza, Poughkeepsie, NY for the purpose of receiving comments on:

A Local Law to Amend the City Of Poughkeepsie Building and Utility Codes to Include Additional Requirements for Owners and Managers of Residential Rental Properties

- I.** Welcome
- II.** Roll Call
- III.** Public Participation
- IV.** Adjournment:

**CITY OF POUGHKEEPSIE, NEW YORK  
COMMON COUNCIL  
PUBLIC HEARINGS  
TUESDAY, APRIL 21, 2026**

**NOTICE IS HEREBY GIVEN** that pursuant to the Charter and Codes of the City of Poughkeepsie, one Common Council Public Hearing will be held on **Tuesday, April 21, 2026 at 6:00 pm** respectively, in the Common Council Chambers, 3<sup>rd</sup> Floor, City Hall, 62 Civic Center Plaza, Poughkeepsie, NY for the purpose of receiving comments on:

1. A Local Law to Amend the City Of Poughkeepsie Building and Utility Codes to Include Additional Requirements for Owners and Managers of Residential Rental Properties

When: Tuesday, April 21, 2026, at 6:00 PM (EST)

Location: Common Council Chambers, 3<sup>rd</sup> FL, City Hall, 62 Civic Center Plaza, Poughkeepsie, NY 12601

Dated: April 8, 2026

Respectfully submitted,

Jamar M. Cummings  
City Chamberlain

**RESOLUTION  
(R-26-31)**

**RESOLUTION INTRODUCING  
A LOCAL LAW TO AMEND THE CITY OF POUGHKEEPSIE BUILDING AND  
UTILITY CODES TO INCLUDE ADDITIONAL REQUIREMENTS FOR OWNERS  
AND MANAGERS OF RESIDENTIAL RENTAL PROPERTIES**

**INTRODUCED BY CHAIRMAN WILSON; COUNCILMEMBERS SHOOK,  
PATTERSON THOMPSON, HENRY, BROWN, JAMES, GRANT AND ATONNA**

**BE IT RESOLVED** that an introductory Local Law entitled, “A LOCAL LAW TO AMEND THE CITY OF POUGHKEEPSIE BUILDING AND UTILITY CODES TO INCLUDE ADDITIONAL REQUIREMENTS FOR OWNERS AND MANAGERS OF RESIDENTIAL RENTAL PROPERTIES ” be and hereby is introduced before the Common Council of the City of Poughkeepsie in the County of Dutchess and State of New York; and

**BE IT FURTHER RESOLVED** that copies of the aforesaid proposed local law are laid upon the desk of each member of the Council; and

**BE IT FURTHER RESOLVED** that the Council shall hold a public hearing on said proposed local law to receive comment from the public on Tuesday, April 21, 2026 at 6:00 pm in the Common Council Chambers, Third Floor, City Hall, 62 Civic Center Plaza, Poughkeepsie, New York;

**BE IT FURTHER RESOLVED** that the Clerk publish or cause to be published a public notice in the official newspaper of the City of Poughkeepsie of said public hearing at least five (5) days prior thereto.

**SECONDED BY COUNCILMEMBER HENRY .**

(LL-26-XX)

**A LOCAL LAW TO AMEND THE CITY OF POUGHKEEPSIE BUILDING AND UTILITY CODES TO INCLUDE ADDITIONAL REQUIREMENTS FOR OWNERS AND MANAGERS OF RESIDENTIAL RENTAL PROPERTIES**

**SPONSOR:**

**BE IT ENACTED**, by the Common Council of the City of Poughkeepsie as follows:

**SECTION 1:** Administrative Code Chapter 6 is Amended as follows:

Section 6-15: Residential Rental Property Reporting

- (a) *Legislative purpose.* The Common Council of the City of Poughkeepsie hereby finds and determines that reliable information regarding the vacancy rate of residential units is essential to protecting the safety, security and well-being of the residents of the City of Poughkeepsie and that the reporting requirements set forth herein are the least restrictive means to further this compelling governmental interest.
- (b) *Applicability.* This section shall apply to rental properties that contain four (4) or more residential units of any size.
- (c) The property owner, or property manager, as applicable, who has been identified as the responsible party and/or contact pursuant to the requirements set forth in Section 6-14, shall, on or before the 20<sup>th</sup> day of February every year, file with the Building Department, on a form to be provided by the Building Department, a written statement sworn under the penalties of perjury, providing the following information which shall use as a baseline date the 1<sup>st</sup> day of February:
  - 1. The total number of residential units in the property
  - 2. The size of each residential unit
  - 3. The number of individuals residing in each residential unit
  - 4. The total number of residential units that are vacant but available for immediate rent and occupancy
  - 5. The size of each residential unit that is vacant but available for immediate rent and occupancy
  - 6. The total number of residential units that are vacant and are unavailable for immediate rent and occupancy
  - 7. The size of each residential unit that is vacant but is not available for immediate rent and occupancy
  - 8. The reason any residential unit is vacant but is not available for immediate rent and occupancy

- (d) Within thirty (30) days of the filing of any updated statement required to be filed under Section 16-14(c)(2), the property owner, or property manager, who has been identified as the responsible party and/or contact pursuant to the requirements set forth in Section 6-14, shall file an updated statement containing the information required under subdivision (c) of this section, which shall be accurate as of the 1<sup>st</sup> day of the month in which the updated statement is filed.
- (e) Where an inspection conducted by the building department or fire department for any reason, including, but not limited to, the tri-annual inspection conducted by the fire department pursuant to Section 8-23, reveals any discrepancy between the vacancy information as reported pursuant to subsection (c) or (d) above, the property owner, or property manager, who has been identified as the responsible party and/or contact pursuant to the requirements set forth in Section 6-14, shall, within fifteen (15) business days, file a statement, sworn under the penalties of perjury, providing an adequate explanation as to why the vacancy information on file remains accurate or shall file an updated statement containing the information required under subdivision (c) of this section, which shall be accurate as to 1<sup>st</sup> date of the month in which the inspection was conducted.
- (f) Failure to file the form required by subdivision (c) of this section shall result in a fine of no less than five hundred dollars and no more than two thousand dollars per unit for which information was required to be submitted. Each calendar month that the form remains unfiled after February 20<sup>th</sup> of each year shall constitute a separate violation of this section.
- (g) In addition to possible referral to the Dutchess County District Attorney's Office for possible perjury charges, the provision of false information in the form required by subdivision (c) of this section shall result in a fine of no less than five hundred dollars and no more than two thousand dollars for each unit for which false information was submitted.
- (h) The fines set forth in subdivisions (f) and (g) of this section shall constitute a special corporate fine for purposes of New York Penal Law § 80.10.