



**City of Poughkeepsie
Historic District and Landmarks Preservation Commission
Meeting Agenda**

Common Council Chambers
Thursday, May 14, 2026
6:00 PM

I. ROLL CALL

1. Roll Call

II. APPROVAL OF MEETING MINUTES

1. Approval of Meeting Minutes from April 8, 2026

III. APPLICATIONS FOR CERTIFICATE OF APPROPRIATENESS

1. 8 GARFIELD PLACE: Application for Certificate of Appropriateness for gutter replacement.

IV. COMMISSION BUSINESS

1. Old or new commission business, if any.

V. ADJOURNMENT

1. Adjourn meeting to June 11, 2026



**City of Poughkeepsie
Historic District and Landmarks Preservation Commission
Meeting Agenda**

Common Council Chambers
Thursday, April 9, 2026
6:00 PM

I. ROLL CALL

Commission Members Timothy McQueen, John Bartlestone, Elisa Li, Athony LaRocca, Thomas Parise, Ashira King-Wilson
Staff:
Rebecca Valk, Corporation Counsel
Judith Knauss, Deputy Zoning Administrator
Lori Garcia, Administrative Assistant

II. APPROVAL OF MEETING MINUTES

1. Approval of March 12, 2026 minutes

A motion to Approve minutes was made by Member LaRocca and seconded by Member Bartlestone.

Minutes of April 9, 2026 - VOICE VOTE	
Yes/Aye:	Chair McQueen, Member Bartlestone, Member Li, Member Parise, Member LaRocca, King-Wilson
No/Nay:	None
Abstain:	None
Absent:	Member Neiswender
Result:	Passed

III. APPLICATIONS FOR CERTIFICATE OF APPROPRIATENESS

- 10 S Clinton Street
Applicant: Judith Green
Project: Painting

Presenter: Judith Green, property owner

A motion to approve the painting as presented for the COA was made by King-Wilson and seconded by Member Li.

Minutes of April 9, 2026 - VOICE VOTE	
Yes/Aye:	Chair McQueen, Member Bartlestone, Member Li, Member Parise, Member LaRocca, King-Wilson
No/Nay:	None
Abstain:	None
Absent:	Member Neiswender
Result:	Passed

IV. COMMISSION BUSINESS

- Vice-Chair Election

The vote for the vice-chair was tabled to May 14, 2026.

- Review Draft Application for Economic Hardship

The draft application for economic hardship was approved.

V. ADJOURNMENT

- Meeting Adjourned to May 14, 2026

A motion to adjourn meeting to May 14, 2026. was made by Member Li and seconded by Member LaRocca.

Minutes of April 9, 2026 - VOICE VOTE	
Yes/Aye:	Chair McQueen, Member Bartlestone, Member Li, Member Parise, Member LaRocca, King-Wilson

No/Nay:	None
Abstain:	None
Absent:	Member Neiswender
Result:	Passed



THE CITY OF POUGHKEEPSIE

DEVELOPMENT DEPARTMENT

62 CIVIC CENTER PLAZA, POUGHKEEPSIE, NY 12601

Phone: (845)451-4263

RECEIVED
JAN 14 2026
By _____

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ID# PD2026-07
NOTE: The City of Poughkeepsie never request payment for an application to the Historic & Landmarks Preservation Commission

HISTORIC DISTRICT AND LANDMARKS PRESERVATION COMMISSION APPLICATION

(Type or print neatly. Illegible and faxed applications will not be accepted.)

Project Address: 8 Garfield Place

Applicant Name: Kyle Neiswender

Applicant's Address: 8 Garfield Place

City: Poughkeepsie State: NY Zip: 12601

Phone Number(s): 856-305-8480 Email: kneiswen@gmail.com

Property Owner (if not the applicant): _____
(If applicant is not the property owner, a letter of authorization from the owner **MUST** accompany the application.)

PROJECT CLASSIFICATION (Check all boxes that apply to the proposed project):

- New construction (construction of a new building, addition, garage, shed, swimming pool, etc.)
- Exterior alteration (includes, but is not limited to, all exterior changes to windows, doors, roof, paint colors, etc.)
- Landscaping (removing or adding significant plantings or landscape features such as driveways, sidewalks, fencing, retaining walls, patios, etc., that will alter the appearance of the property)
- Repair or replacement
- Restoration (railings, balconies, cornices, porches, etc.)
- Relocation
- Demolition
- Other: _____

WORK DESCRIPTION: Describe in detail all proposed work and indicate all materials to be used. Attach additional sheets as necessary.

Replace 5in Plastic K-Style gutters wrapping around front and rear porch with 6in aluminum K-Style gutters. Same white color, Downspouts will be replaced as needed, same size as the rest.

REQUIRED ATTACHMENTS TO SUBMIT WITH THE APPLICATION (Submit "hard" copies of the following attachments. Each page must be labeled and dated):

- ✓ **Recent Color Photos:** Include photos of each side of the building and site when landscaping changes are proposed.
- ✓ **Color chips, charts or color samples:** Describe both existing color(s) and proposed color(s). Include details regarding color placement and paint chips with the manufacturer's name and color number.
- ✓ **Material Samples/Manufacturer's Brochures:** Material samples (when practical) and/or manufacturer's brochures, product literature or catalog pages.
- ✓ **Plot Plan:** A plot plan (drawn to scale, indicating property lines, existing structures and/or landscaping) must be included for new construction, additions, demolition, fencing and major landscaping projects and any proposed changes.
- ✓ **Elevation drawings for new constructions/additions:** Drawings at a scale necessary to show building detail. Elevations should be accurately labeled with cardinal directions and showing the relationship between new and old structures.

A DIGITAL COPY OF THE ENTIRE SUBMISSION IS REQUIRED.

OWNER/APPLICANT CERTIFICATION:

I hereby certify this application will not be reviewed until all required information has been submitted. I understand that this application may require a site visit and/or public hearing by the Historic District and Landmarks Preservation Commission, and that the HDLPC may request additional information.

[Signature]
Signature of Owner

Signature of Agent/Applicant

Date: 1/14/2026

Date: _____

OFFICE USE ONLY

- Application requires approval by the HDLPC, pursuant to the provisions of Section 19-5.21(4)
- Application does not require approval by the HDLPC, pursuant to the provisions of Section 19-5.21(12)(a)
- Work will require issuance of a building permit, pursuant to the provisions of Section 19-9.2
- Work will not require issuance of a building permit, pursuant to the provisions of Section 19-9.2

[Signature]
Eric Philipp
Building Inspector/Zoning Administrator

3-12-26
Date

8 Garfield Place Porch Gutter Replacements

Current State

The gutters on both the front and rear porches are white plastic that has gotten detached from the house or sun baked out of shape over the years. The gutters are currently 4 inch K-style plastic gutters and will be replaced with new 6 inch white aluminum. The gutter hangers are currently anywhere from 17 inches to 27 inches apart. The water is doing damage to the front porch columns and the rear of the house is barely hanging on at this point.

Current state photos

Front Porch





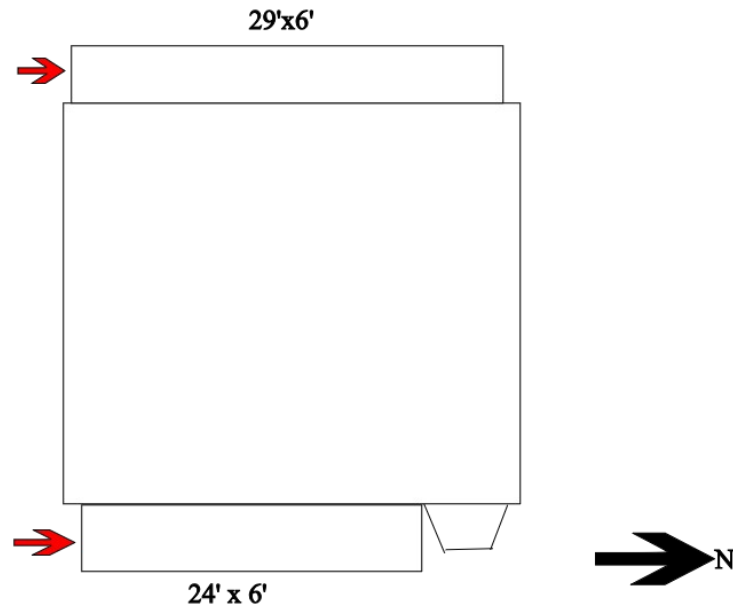
Rear Porch



Plot Plan



Floorplan Style Drawing



Requested

Repairs

K Style Gutter:

Contractor will be bending a gutter on site based off of a coil of aluminum from this manufacturer:
<https://www.vorteqcoil.com/> - the finish will be applied via their vqore system

A similar finished product, 6in seamless gutter - <https://www.lpseamless.com/seamless-gutters/storm-king-6-commercial>



Hangers will be Speed Screw Hangers, spaced at an industry standard 24" which will rest inside of the gutter and attach to the fascia, hidden inside the gutter just as they are now:





Downspout will be sized up to 3x4 from 2x3, similar to photo above in the same white color as is currently on the house and will match the gutters

Contractor: Orsi Gutter Corp

Work: Layout, fabricate, and install K Style 6 in seamless gutters fabricated and secure to roof. Mounted on Hang Fast gutter hangers. Removal of old gutters and mounting hardware