**City of Poughkeepsie Industrial Development Agency**
**PO Box 4971**
**Poughkeepsie, New York. 12601**

**MEETING AGENDA, 2022**

**August 10, 2022**

- Chairperson call meeting to order
- Roll Call by Secretary
- Approval of Agenda
- Approval of Minutes of previous Meetings: - June 23, 2022 & July 13, 2022
- Resolution – Invoice Payment
- Public Comment
- Adjournment

Date: August 11, 2022

At a regularly scheduled meeting of the City of Poughkeepsie Industrial Development Agency (the "Agency") duly convened by the Chairperson of the Agency and held on Wednesday, August 11, 2022, at 6:30 p.m. at Common Council Chambers, Poughkeepsie City Hall, 62 Civic Center Plaza, 3rd Floor, Poughkeepsie, New York 12601, the following members of the Agency were:

Present:

Absent:

After the meeting had been duly called to order, the Chairperson announced that among the purposes of the meeting was to consider and take action on certain matters pertaining to the payment of invoices presented to the Agency for payment.

The following resolution was duly moved and seconded, discussed and adopted with the following members voting:

| Voting Aye | Voting Nay |
|---|---|

**RESOLUTION OF THE CITY OF POUGHKEEPSIE INDUSTRIAL DEVELOPMENT AGENCY APPROVING AND AUTHORIZING THE PAYMENT OF INVOICES PRESENTED TO THE AGENCY FOR PAYMENT**

WHEREAS, by Title I of Article 18-A of the General Municipal Law of the State of New York, as amended, and Chapter 304 of the Laws of 1974 of the State of New York, as the same may be amended from time to time (collectively, the "Act"), the **CITY OF POUGHKEEPSIE INDUSTRIAL DEVELOPMENT AGENCY** (the "Agency"), was created with the authority and power among other things, to assist with the acquisition of certain industrial development projects as authorized by the Act; and

WHEREAS, the Act authorizes the Agency (1) to promote the economic welfare, recreational opportunities and prosperity of the inhabitants of the City of Poughkeepsie (the "City"), and (2) to promote, attract, encourage and develop recreation and economically sound commerce and industry through governmental action for the purpose of preventing unemployment and economic deterioration; and

WHEREAS, the Agency has been presented with certain bills, statements and/or invoices for payment for services and/or goods provided to or for the benefit of the Agency as follows ("Invoices"):

| | |
|---|---|
| Allen F. Maikels, CPA (accounting services) | $5,000.00 |
| Hawkins Delafield & Wood LLP (legal services– 2nd quarter 2022) | 2,500.00 |

WHEREAS, the Treasurer has reviewed the Invoices and made such inquiry with respect thereto as he has determined to be necessary and appropriate; and

WHEREAS, the Treasurer has advised the Agency at the meeting at which these resolutions are presented for adoption of the identity, nature and amount of each such Invoice; and

WHEREAS, the Treasurer has recommended and approved the payment of the Invoices,

NOW, THEREFORE, BE IT RESOLVED by the Agency (a majority of the members thereof affirmatively concurring) as follows:

Section 1. The Agency hereby approves and authorizes the payment of the Invoices.

Section 2. The Agency is hereby authorized and directed to immediately pay the Invoices.

Section 3. This resolution shall take effect immediately.

[The Balance of This Page Intentionally Left Blank]

STATE OF NEW YORK )
) ss:
COUNTY OF DUTCHESS )

I, the undersigned, Secretary of the City of Poughkeepsie Industrial Development Agency, DO HEREBY CERTIFY:

That I have compared the annexed extract of minutes of the meeting of the City of Poughkeepsie Industrial Development Agency (the "Agency"), including the resolutions contained therein, held on August 11, 2022, with the original thereof on file in my office, and that the same is a true and correct copy of the proceedings of the Agency and of such resolutions set forth therein and of the whole of said original insofar as the same related to the subject matters therein referred to.

I FURTHER CERTIFY that public notice of the time and place of said meeting was duly given to the public and the news media in accordance with the New York Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, that all members of said Agency had due notice of said meeting and that the meeting was in all respects duly held.

I FURTHER CERTIFY, that there was a quorum of the members of the Agency present throughout said meeting.

I FURTHER CERTIFY, that as of the date hereof, the attached resolutions are in full force and effect and have not been amended, repealed or modified.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Agency this ____ day of August, 2022.

By:_____
Secretary

# INVOICE

**ALLEN F MAIKELS, CPA**
21 EVERETT ROAD EXT
ALBANY, NY 12205

**BILL TO**
City of Poughkeepsie Industrial Development Agency
PO Box 4971
Poughkeepsie, NY 12602

**INVOICE #** 122
**INVOICE DATE** 07/14/2022

| DESCRIPTION | AMOUNT |
|---|---|
| Accounting services as CFO for the period July 1, 2021 through June 30, 2022. | 5,000.00 |
| **TOTAL** | **$5,000.00** |

Hawkins
DELAFIELD & WOOD LLP

PHONE: 212-820-9300
FAX: 212-514-8425

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August 8, 2022

City of Poughkeepsie Industrial Development Agency
62 Civic Center Plaza
Poughkeepsie, NY 12601

***Re: Quarterly Counsel Fee (2nd Quarter 2022)***

Attention: Rose Graziano-Moffett, Chairperson

I have enclosed a copy of our invoice for the quarterly fee for the 2nd Quarter of 2022, that is payable in accordance with our retainer letter with the Agency, dated April 26, 2021.

If all appears to be in order, we would kindly ask that you bring this to the attention of the appropriate person for payment in accordance with the attached invoice payment instructions.

We appreciate the opportunity to be of assistance to the IDA. If you have any questions or comments concerning the bill, please do not hesitate to call me.

With all best wishes, I am

Very truly yours,

Daniel G. Birmingham

Enclosure

# *Hawkins Delafield & Wood LLP*

7 WORLD TRADE CENTER
250 GREENWICH STREET
NEW YORK, NY 10007
WWW.HAWKINS.COM

August 8, 2022

City of Poughkeepsie Industrial Development Agency
(Our File Designation: 7941/45167)

-to-

Hawkins Delafield & Wood LLP

For Services Rendered to the City of Poughkeepsie Industrial Development Agency under a Retainer Letter dated April 26, 2021. This invoice is for the 2nd Quarter of 2022 at $2,500.00 per Quarter.

FEE (including expenses): $2,500.00

Please make payment as follows:

**Hawkins Delafield & Wood LLP**
**Wire Transfer Instructions**

**Citibank**
**ABA # 021000089**
[redacted]
**FBO: Hawkins Delafield & Wood LLP Attorney Business Account 045167.**

# The City of Poughkeepsie

## INDUSTRIAL DEVELOPMENT AGENCY

June 23, 2022

5:30PM

SPECIAL MEETING MINUTES

Attending: Rose Graziano-Moffett, Randy Johnson, Vincent Pedi, and Matthew Diggins

Absent: None

Staff: None

1. The IDA meeting was called to order by Rose Graziano-Moffett at 5:30pm.

2. Agenda Approval: Motion by Randy Johnson, Seconded by Vincent Pedi and all voted in favor.

3. Resolution - Authorizing the Bonura Settlement: Motion by Randy Johnson, Seconded by Vincent Pedi and all voted in favor.

4. Adjourn Meeting: Motion by Randy Johnson, Seconded by Vincent Pedi and all in favor. Adjourned at 5:32pm.

# The City of Poughkeepsie

## INDUSTRIAL DEVELOPMENT AGENCY

July 13, 2022

6:30PM

REGULAR MEETING MINUTES

Attending: Rose Graziano-Moffett, Randy Johnson, Vincent Pedi, and Matthew Diggins

Absent: None

Staff: Daniel Birmingham, Ron Grosser

1. The IDA meeting was called to order by Rose Graziano-Moffett at 6:30pm.

2. Agenda Approval: Motion by Randy Johnson, Seconded by Vincent Pedi and all voted in favor.

3. Approval of Minutes from Previous Meetings (May 11, 2022 & June 7, 2022): Motion by Randy Johnson, Seconded by Vincent Pedi and all voted in favor.

4. Resolution - Invoice Payment: Motion by Randy Johnson, Seconded by Vincent Pedi and all voted in favor.

5. Public Comment: Ken Stier

6. Point of Information: Vincent Pedi distributed a list to IDA members of manufacturing and industrial organizations located in the City of Poughkeepsie

that the IDA should consider discussions with to spur investment leading to job creation and the long-term success of our local industrial businesses, that list is included below:

LISTED IN NO PARTICULAR ORDER:

EFCO Products - 130 Smith Street

MPI, Inc - 165 Smith Street

Koshii Maxelum America Inc - 12 Van Kleeck Drive

Dorsey Metrology International - 53 Oakley Street

AFI Glass & Architectural Metal, Inc - 161 Smith Street

Dutchess Beer Distributors - 5 Laurel Street

Schatz Bearing Corporation - 10 Fairview Ave

Get Real Surfaces - 121 Washington Street

If you are a manufacturing/industrial business located in the City of Poughkeepsie, and were not included on this list, please inquire with the City of Poughkeepsie Industrial Agency by reaching out to Chair, Rose Graziano-Moffett at GrazianoMoffett@pkida.com and Secretary, Vincent Pedi at Pedi@pkida.com

7. Filing of IDA Report of Examination of the Office of the NY State Comptroller: Chairperson Rose Graziano-Moffett officially filed the report and provided a physical copy to Secretary Vincent Pedi, Treasurer Randy Johnson, and IDA Board Member Matthew Diggins.

8. Executive Session for Meeting with IDA Board and Transaction Counsel: Motion by Randy Johnson, Seconded by Vincent Pedi and all in favor.

9. Adjourn Meeting: Motion by Randy Johnson, Seconded by Vincent Pedi and all in favor. Adjourned at 8:12pm.